



Chairman: Cllr C Nicholson

Clerk: Sarah Kyle, Hill House, Walton, Brampton, CA8 2DY  
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3<sup>rd</sup> May 2023

The Annual Meeting of Stanwix Rural Parish Council is to be held on: **Wednesday 10<sup>th</sup> May 2023 in the Village Hall, Houghton.** The meeting will commence directly following the closure of the Annual Parish Meeting which begins at **7pm.**

This is a public meeting and all members of the press and public are welcome.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Sarah Kyle', written in a cursive style.

Sarah Kyle  
**Clerk & Responsible Financial Officer**

### **Agenda**

#### **1. Election of Chairman for Council Year 2023/24**

The successful nominee will sign the Declaration of Acceptance of Office

#### **2. Appointment of Vice-Chairman**

#### **3. Declaration of Acceptance of Office Forms**

Members will sign their Declaration of Acceptance of Office forms following the uncontested election

#### **4. Apologies for Absence**

To receive written apologies and approve reasons for absence

#### **5. Minutes of the Meeting of the Parish Council held on 12<sup>th</sup> April 2023**

To resolve to authorise the Chairman to sign to approve the accuracy of the **attached** minutes

#### **6. Declarations of Interest and Request for Dispensations**

- a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to
- b) receive declarations by members of interests in respect of items on this agenda

#### **7. Public Participation**

In accordance with [Standing Orders](#) 3e – 3k, the Chairman will, at his discretion:

- a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting; and
- b) receive reports from Cumberland Councillors

## 8. Planning Matters

### 8.1 To ratify responses to Planning Applications made prior to the PC Meeting:

**22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle** - Erection Of 101no. Dwellings With Associated Parking, Landscaping, Drainage And Surface Water Attenuation, Public Open Space And Access

**23/0021 Rickerby Retreat, Rickerby, Carlisle, CA3 9AA** - Erection Of Car Port With Roof Mounted Solar Array Installation

**23/0220 & 23/0221 Old School Cottage, Rickerby, Carlisle, CA3 9AA** - Widening Of Existing Doorway Together With Fixed Lights Either Side, Rearrangement Of Existing Parking Bays & Erection Of 1m High Fence & Gates

### 8.2 To consider Planning Applications Received:

**23/0267 Avalon, Rickerby, Carlisle, CA3 9AA** - Demolition Of Existing Porch & Garage; Erection Of Two Storey Extension To Provide Office & Extended Hallway On Ground Floor With Galleried Landing, Extended Bedroom And En-Suite Above; Revision Of Previously Approved Annexe (21/0310) Joined To Main Dwelling Via Single Storey Car Port Link To Provide Garaging & Games Room On Ground Floor With 2no. Bedrooms (1no. En-Suite) Above

### 8.3 To note Permission Notices Received:

**23/0057 Ganavan, Park Broom, Carlisle, CA6 4QH** - Raising Of Roof Height Over Section Of Loft Area To Create 1no. Bedroom & Bathroom; Erection Of Side Facing Dormer; Removal Of Existing 4no. Flue Chimney And Erection Of Replacement Single Flue Chimney

**23/0165 Rose Cottage, Crosby Moor, Crosby on Eden, Carlisle, CA6 4QX** - Erection Of Two Storey Side & Rear Extension With Front Porch To Provide Entrance Hall With W.C., Extended Kitchen/Living Area, Utility Room And W.C. To Ground Floor With New Stairs To Gallery Landing, 3no. Bedrooms, And Dormer Windows Above; Erection Of Detached Garage/Workshop With Solar Panels To Roof

### 8.4 To Consider Updates with Ongoing Planning Applications

**19/0452 - L/A Croft House Brunstock**

## 9. Administrative Matters

### 9.1 Programme of Meetings

To consider the [attached](#) calendar of meeting dates for the Council year 2023/24

### 9.2 Review of Policies and Procedures

To consider the review undertaken by the clerk of the Council's Standing Orders; Financial Regulations, complaints procedure; procedures and practices in respect of freedom of information, General Data Protection Regulations; and policy for dealing with the press/media, with no amendments suggested

### 9.3 Appointment of Representative to Outside Bodies & Appointment of Working Groups/Committees

To consider the [attached](#) report

## 10. Village Matters

### 10.1 Houghton Village Green Drainage (1 – 8 The Green)

To consider an update with progress to the above, following the partial drainage survey

## 11. Clerk's Report

To receive a verbal report from the Clerk, detailing progress with matters from the last meeting

## 12. Highways Matters

### 12.1 Speed Indication Device

To consider matters raised in [attached](#) report

## 13. Finance Matters

### 13.1 Payments

To authorise the payment of invoices, including annual subscriptions, and to note the bank reconciliation as listed in the [attached](#) payment schedule

### 13.2 Receipts

To note the receipt of £46,500 precept from Cumberland Council.

### 13.3 Grant scheme 2023/24

To consider grant applications received and the recommendation to award in full:

- Houghton In Bloom, £600.00 towards planting expenses
- Houghton Village Hall, £428.68 towards LED lighting

### 13.4 Bank Mandate

To agree an update to the bank mandate and authorise its completion

### 13.5 Internet Banking

To reconfirm approval for the Clerk to authorise internet banking payments; also to confirm approval for the direct debit for ICO and pension payments to continue

## 14. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents in their ward.

*Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council. Future agenda items should be submitted to the Clerk by 5<sup>th</sup> June 2023*

## 15. Date of Next Meeting

To resolve that the next meeting of the Parish Council be held on Wednesday 14<sup>th</sup> June 2023 at 7.30pm in Linstock WI Hall (venue TBC)

## Exclusion of Press & Public - Part B Item

The following item is considered confidential and the exclusion of members of the public or press as permitted under the Local Government Act 1972 is necessary.

## 16. Staff Arrangements

To consider proposals

*Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests on a 'Notification by Member of Pecuniary and Other Registrable Interests' form. The Code places a duty on all Parish Councillors to ensure that the information given in their Notice of Interest is current and it is a breach of the Code should Parish Councillors fail to give further notice in order to ensure that their Personal Interests form is up to date. Members are therefore politely reminded of the need to complete a new form in respect of any change to their interests, including changes of employment, ownership or renting of property within 28 days of any change taking place.*

**STANWIX RURAL PARISH COUNCIL**  
**Minutes of a Meeting Held on Wednesday 12<sup>th</sup> April 2023**  
**at 7:30 in the Parish Hall, Crosby-on-Eden**

**PRESENT**

The Chairman Cllr C Nicholson, Cllr's A Coles, H, Phillips, A Robinson, C Savory and N Watson.

**IN ATTENDANCE**

Cumberland Cllrs H Davison, J Mallinson and B Wernham. Thirty-six members of the public.  
The Clerk, S Kyle.

**SR 281/04/23 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs E Leitch and D Milburn.

**SR 282/04/23 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 8 MARCH 2023**

**Resolved** to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

**SR 283/04/23 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST**

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297. No other requests for dispensations or declarations of interest were made by Cllrs.

Cumberland Cllr J Mallinson noted that he had been appointed to the Planning Committee of Cumberland Council and would therefore not be offering any opinion or support with regards to planning matters, although could provide factual information.

**SR 284/04/23 PUBLIC PARTICIPATION**

**284.1 Cumberland Cllrs: Receive Reports from Cumberland Councillors**

The Chairman welcomed the three newly vested Cumberland Cllrs to the meeting, advising them that it was the Parish Council's custom and practice to refrain from introducing party politics in to debate before inviting each to report to the Council on matters affecting their ward or the parish.

Cllr Mallinson having being re-elected, gave way to the newly elected Cumberland Ward Councillors.

Cllr Wernham was politely reminded on multiple occasions that the PC meeting strives to be non-party political and was asked to restrain himself from introducing the practice, and that the purpose of the item on the agenda is to allow the presentation of reports to the Parish Council, not an opportunity to personally hold a public meeting. Cllr Wernham then reported his concerns in reference to planning application 22/0297, particularly regarding Police concerns surrounding the access road and the lack of s106 contribution, including towards education.

Cllr Davison thanked the Council for the invitation to attend and report. She reported on two matters relevant to residents. The first regarding the waste incinerator application at Harker, noting she was supporting resident objections. Cllr Davison also reported on a community tree planting initiative taking place at the Kingmoor Nature Reserve.

## 284.2 Members of the Public

Members of the public were welcomed to the meeting, with the majority in attendance to provide representations regarding planning application 22/0297. Members of the public were invited to speak for up to three minutes each during the allotted twenty-minute period of public participation.

- Resident A thanked the Council for the opportunity to speak, stating she had been recently blocked on social media by a Cumberland Cllr so was unable to articulate her views now in that manner. She sought clarity regarding the opposition of some to the increase in housing, given the increase in population, including from immigrants who are currently residing in hotels.

The Chairman responded confirming that it was the appropriateness of the site that was causing Parish Council concern, including access issues, rather than any question of the need for low-cost housing.

- Resident B queried why we need 100 more properties when it is reported that there are currently 3,600 empty properties in the district?

Cumberland Cllr Mallinson reported on Cumberland Council policy, with financial penalties, to encourage the occupation of empty dwellings.

- Resident C expressed concerns regarding the lack of infrastructure, including dentists, for existing residents and questioned how services could cope with more residents?

- Resident D reported an error in the planning documents, detailing the incorrect siting of trees subject to a Tree Preservation Order. He detailed how the incorrect detail of the tree location on the document meant that block plans for building locations were consequently incorrect.

- Resident E expressed serious concerns regarding highways safety on Tarraby view, citing four to five near misses per day as vehicles were unable to pass due to the narrow road. She queried the effect that a further 200 cars would therefore have.

The Chairman added to this comment, noting the effect of HGV's including during the construction phase, would be detrimental to existing residents.

- Resident F questioned the description of the development site, noting that only one field, shown as U11 within the Carlisle Council District Plan 2015 - 2030, was ever identified for housing development. They reported that the second field, had not been approved for development and was approximately 60% of the area within the red proposal line.

Resident F also expressed concerns regarding the repeated flyers that were being received by householders stating, incorrectly, that the construction traffic for the development will use Lansdowne Crescent for access to the building site. Such inaccuracies were also being posted by a Cumberland Councillor on the Knowfield/Nextdoor community web site. The Chairman confirmed that this was inaccurate and

no mention of any such construction road is contained in any of the planning documents.

- Resident G reported discussions with the planning officer in November and questioned the accuracy of the planning documentation citing visitors would be able to park on household drives.
- Resident H requested clarification on what is to become of the closed Belah school site and the proposals for education provision north of the river?  
Cumberland Cllr Mallinson reported that it was unlikely that the Belah site would ever re-open as a school and that the new development proposed were citing viability under the provision for low-cost housing to remove their need to provide s106 contributions.

Cllr Wernham questioned the part that Parish Council's would take under Cumberland Council proposals for community panels.

*Thirty-four members of the public left the meeting at 8.10pm.*

#### **SR 285/04/23 PLANNING MATTERS**

**285.1 Resolved** to ratify responses to planning applications submitted out with the meeting:

**23/0165 Rose Cottage, Crosby Moor, Crosby on Eden, Carlisle, CA6 4QX** - Erection of Two Storey Side & Rear Extension with Front Porch to Provide Entrance Hall with W.C., Extended Kitchen/Living Area, Utility Room and W.C. To Ground Floor with New Stairs to Gallery Landing, 3no. Bedrooms, And Dormer Windows Above; Erection of Detached Garage/Workshop with Solar Panels to Roof

**23/0198 The Hawthorns, Linstock, Carlisle, CA6 4PY** - Variation of Condition 2 (Approved Plans) Of Previously Approved Planning Permission 23/0022 (Erection of Single Storey Rear Extension to Provide Garden Room) To Change French Doors with PVCu Frames to Bi-Folds with Aluminium Frames

**285.2 Resolved** to consider new applications:

**22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle** - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

Further to the public representations, and previous Parish Council concerns regarding infrastructure, drainage, and access, it was **resolved** that an objection be compiled by the Planning Working Group for submission, with ratification in May.

**23/0057 Ganavan, Park Broom, Carlisle, CA6 4QH** - Raising of Roof Height Over Section of Loft Area to Create 1no. Bedroom & Bathroom; Erection of Side Facing Dormer; Removal of Existing 4no. Flue Chimney and Erection of Replacement Single Flue Chimney

**Resolved** that the application be determined in accordance with local and national planning policy and guidance.

*Cumberland Cllr Davison and Cllr Phillips left the meeting at 8.15pm.*

*Cllr Phillips returned to the meeting at 8.18pm.*

**23/0162 Cavalaire, The Knells, Houghton, Carlisle, CA6 4JG** - Demolition of The Building Formerly Known As 'Rose Cottage' & Erection of Replacement Dwelling

**Resolved** that the application be determined in accordance with local and national planning policy and guidance.

**23/0180 Westbank Cottage, 22 The Green, Houghton, Carlisle, CA3 0NF** - Change of Use from Residential to Photography Studio on Ground Floor and Massage/Beauty Therapist on First Floor

**Resolved** that the application be determined in accordance with local and national planning policy and guidance.

*Cumberland Cllr Wernham left the meeting at 8.25pm.*

**23/0219 47 Antonine Way, Houghton, Carlisle, CA3 0LG** - Erection of Two Storey Side Extension to Provide Garage, Utility & Kitchen on Ground Floor with En-Suite Bedroom Above

**Resolved** that the application be determined in accordance with local and national planning policy and guidance.

**23/0109 - Land at Fern Bank, Linstock, Carlisle, CA6 4PZ** - Erection Of 2no. Dwellings (Outline)

**Resolved** that following amended plans, the Parish Council has no objection to the amended application.

**23/0021 Rickerby Retreat, Rickerby, Carlisle, CA3 9AA** - Erection of Car Port with Roof Mounted Solar Array Installation

**Resolved:** A draft response to be compiled by the Planning Working Group for submission with ratification in May.

**285.3 Resolved** to note permission notices received:

**23/0022 The Hawthorns, Linstock, Carlisle, CA6 4PY** - Erection of Single Storey Rear Extension to Provide Garden Room

**23/0062 59 Millcroft, Carlisle, CA3 0HT** - Erection of Single Storey Extension to Rear to Provide Additional Living Accommodation; Front Extension to Provide Porch on Ground Floor with New Roof Over to Create First Floor Area; Installation of Solar Panels to Rear Elevation; Extension to Driveway

**22/0034 TPO (Plots 6 & 8) Land at Lansdowne Close, Carlisle, CA3 9HN** - Pollard 1no. Ash Tree to 5m, Crown Raising By 10% Canopy Volume To 1no. Oak & 1no. Ash Tree

Cumberland Cllr Mallinson noted that reforms to the development control committee were proposed, which might increase the number of objections required to trigger committee decision making.

**285.4 Resolved** to note updates with ongoing planning applications:

**19/0452 - L/A Croft House Brunstock**

Problems with anti-social behaviour on-site were re-reported. Legal matters remain ongoing. It is believed that one house is now occupied.

**SR 285/04/23 VILLAGE MATTERS**

**285.1 Houghton Village Green Drainage (1 – 8 The Green)**

It was reported that the Chairman and Clerk had visited the Archive Office to collate minute references that may have been relevant to the ownership of the drain. A copy of all information collated has been sent to a resident. It was also reported that a drainage survey has been undertaken, although only partially due to a wooden post being installed on the Green which has pierced the drainage pipe and blocked access to the camera.

**Resolved** to investigate ownership of the wooden post before any further action can be taken.

*One member of the public left the meeting at 8.43pm.*

**SR 286/04/23 CLERK'S REPORT**

*Goalposts*

The new goalposts have been installed at Linstock, Houghton and Crosby. Cllr Phillips reported that the posts have already been damaged by children in Houghton. The Clerk is to purchase net pegs and have repair works carried out.

*A689 Safety*

A letter had been sent to Highways detailing concerns over both traffic and wildlife safety. A response had been received in a timely and helpful manner. Discussion was held regarding the unsuitability of the road as a trunk road.

*Rickerby Park Trading Application*

Correspondence had been received regarding the above application to supply refreshments in Rickerby Park. The Clerk was delegated to write to the licensing authority to request that litter be kept under control, particularly in the neighbouring village of Linstock.

**SR 287/04/23 HIGHWAYS MATTERS**

**287.1 Speed Indication Device**

Cllr Savory reported that the device had now been installed on Houghton Road. Its orientation (and where necessary, location) can be moved although would require two personnel due to its weight. Thanks were given to Steve Splinter for his assistance with its installation and to Julian from Pandora for their assistance in the data collection and analysis procedures. Cllr Savory provided some initial statistics from the unit and will provide a further detailed report in May. Cllr Savory also noted that the Speedwatch scheme will continue, although it was unclear when the gun would next be available.

*One resident left the meeting at 8.55pm.*

## SR 288/04/23 FINANCE MATTERS

### 288.1 Payments

**Resolved** that the following payments be approved:

<b>Payee</b>	<b>Details</b>	<b>TOTAL</b>
Sarah Kyle	April Salary	£1438.08
HMRC	April PAYE	£227.95
HMRC	April Pension	£105.30
Houghton Village Hall	Rental	£16.00
Cluaran Landscapes	Goal post installation/hedge cutting	£588.00
Cumbria Payroll	Annual Invoice	£252.00
	<b>TOTAL</b>	<b>£2627.33</b>

### Invoices from Previous

#### Year

CBS	Bank Charge (CHAPS)	£25.00
Unity Bank	Bank Charge	£18.00
Pandora	SID	£4038.00
Linstock WI Hall	Grant	£2010.74
	<b>TOTAL</b>	<b>£6091.74</b>

### 288.2 Bank Reconciliation

Balances at bank as of 31<sup>st</sup> March 2023:

Cash Account	£997.10
Unity Bank (current a/c)	£409.33
Unity Bank (savings a/c)	£47,148.05
Income to 31/03/23	£55,017.13
Expenditure to 31/03/23	£67,727.88

### 288.3 Receipts

**Resolved** to note the receipts of £148.05 bank interest from Unity Bank and £8.05 wayleave from ELNW.

*Cumberland Cllr Mallinson left the meeting at 9pm.*

### 288.4 Grant Scheme 2023/24

**Resolved** to award grants following the receipt of two applications received specifically for the King's Coronation:

- Houghton in Bloom, £116.52 towards commemorative planting
- Houghton School PTA, £100, towards a commemorative community event

Cllr Nicholson noted a partial interest in the latter, due to his spouse being treasurer for Houghton Village Hall, who will be involved in the event.

## SR 289/04/23 COUNCILLOR MATTERS

**Cllr Coles** reported ongoing anti-social behaviour on Eden Gate with egg throwing. It was urged that residents report any incidents to the Police.

**Cllr Phillips** noted that this would be his last meeting as a Parish Councillor and thanked everyone for their support, help, advice, and friendship. Cllr Nicholson reciprocated the thanks and wished Cllr Phillips well in his future projects.

**SR 290/04/23 DATE OF NEXT MEETING**

**Resolved** that the Annual Meeting of the Parish Council will be held on Wednesday 10<sup>th</sup> May in Houghton Village Hall. The meeting will begin directly after the closure of the Annual Parish Meeting will commence at 7pm.

There being no further business the Chairman closed the meeting at 9.18pm.

## Proposed Meeting Dates 2023/24

All dates and venues to be confirmed on the agenda.

Day	Date	Venue
Wednesday	10th May 2023	Houghton Village Hall
Wednesday	14 June 2023	Linstock WI Hall
Wednesday	19 <sup>th</sup> July 2023 (Note later date)	Crosby Parish Hall
	<i>August</i>	<i>No meeting</i>
Wednesday	13 <sup>th</sup> September 2023	Crosby Parish Hall
Wednesday	11 <sup>th</sup> October 2023	Linstock WI Hall
Wednesday	8 <sup>th</sup> November 2023	Houghton Village Hall
Wednesday	13th December 2023	Houghton Village Hall
Wednesday	10th January 2024	Houghton Village Hall
Wednesday	14th February 2024	Houghton Village Hall
Wednesday	13th March 2024	Linstock WI Hall
Wednesday	10th April 2024	Crosby Parish Hall
Wednesday	8 <sup>th</sup> May 2024 <i>Date to be confirmed</i>	Venue TBC

## **STANWIX RURAL PARISH COUNCIL**

### **Report Regarding the Appointment of representatives to outside bodies**

**10<sup>th</sup> May 2023**

Stanwix Rural Parish Council has a full capacity of fifteen members. To ensure streamlined decision making and the vital need to rigorously consider, sometimes, in-depth and detailed information, the working group structure was established. At the Annual Meeting of the Parish Council, representatives have been appointed to outside bodies and working groups. For reference, a copy of the current appointments (at May 2022) is below.

Over the last eight years, the frequency of meetings of the working groups has varied, both between groups and years. Certain groups have never been called to meet and others are now redundant or mothballed.

Furthermore, the Council has been running at eight to ten members rather than the fifteen it could potentially have. This means if a working group has more than four members, or three members plus the Chairman, who has a casting vote in council, the working group may be in danger of presenting a de facto majority view based on the number of votes represented but convened outside of the Council forum. This quite clearly could leave the Council open to questions regarding transparency and is a risk to the Council's reputation and governance.

It is therefore proposed that the working group system be abandoned, except for the Finance/Risk Working Group and the Planning Working Group. It is proposed that the Finance/Risk group continue to meet, as and when required, with the Chairman, Vice-Chairman and one/two other Councillor(s), to be added on an ad-hoc basis dependent upon availability and specialism. The third/fourth Councillor to be varied to ensure that workload and responsibility is spread. The Planning Group to continue with the Chairman and two appointed Councillors and to liaise monthly for incoming applications.

An alternative system would have been to move the working group's to a committee format, whereby meetings were opened to the public and the Committee would take the decision. However, given the low Council numbers, doubt is cast as to whether a quorum would be easily achievable.

Other working groups will not be appointed. Instead, members will be called on as and when required for specific tasks (as is already the case in practice).

Additionally, the appointment to Houghton Village Hall has been as a conduit for information, rather than an attending and active committee member. It is suggested that this position be renamed in accordance with this.

Councillors are asked to consider the above reforms and appoint accordingly.

S Kyle  
Proper Officer

Currently serving representatives are:-

<b><u>Bodies</u></b>	<b><u>Current Representative</u></b>
Houghton Village Hall Committee	Cllr Nicholson
Crosby Village Hall Committee	n/a
Brampton & Beyond Community Trust	n/a

### **Appointment of representatives to Working Groups**

Currently serving members are:-

<b><u>Working Group</u></b>	<b><u>Current Representative</u></b>
Finance/Risk Group	Cllr's C Nicholson, H Phillips, A Coles, C Savory
Planning & Housing Group	Cllr's C Nicholson, Coles & Watson
Personnel Group	To be called on an ad-hoc basis according to need
Salary Review Group	Vacancy & the Clerk
Cllr Interview Panel	To be called on an ad-hoc basis
Complaints/Appeals Group	Relevant selection based upon nature of complaint/appeal
Environment & Recreation	Cllrs Phillips & Savory
Highways & Transportation	Cllr Coles & Savory
Community Plan Action Group	Relevant selection called upon ad-hoc
Houghton Fair Planning Group	n/a
Brunstock Common	Cllrs Nicholson, Coles and Watson
Flood Group	Vacancy

## PTSC 906 SPEED SIGN ON HOUGHTON ROAD: REPORT

The speed sign has now been in place for over a month and has had the desired effect in slowing down the speeds of vehicles travelling towards Houghton. Data downloads from the device provide information about the number of vehicles, their speeds, traffic volumes by the hour etc. Numerous analyses can be carried out on the data some of which are shown on the graphs and charts provided in the pdf attachment (summary below). Selected parts of this information are passed to Cumbria Police to inform any deployment of the camera van and/or traffic police that they may wish to make.

A Monthly counts/speed averages
B Monthly average speeds
C 85%ile speeds
D Speeder Counts
E Average speeder
F Average vehicle speeds
G Vehicle counts
H Vehicle counts versus speeds
I 85%ile speeds versus counts
J Average hourly speeds for week of 17/04/2023
K Average hourly speeds for week of 10/04/2023
L Average hourly volumes for 24/04/2023
M Average hourly counts comparison
N Average hourly speeds comparison

SRPC members are now requested to consider what information they would like to receive for future meetings:-

- Nothing
- Similar charts and graphs to those distributed (pdf via email)
- Summary of traffic speeds volumes (to allow month by month comparisons)
- Verbal report of key findings
- Other

Also it would be helpful to have views on how long we keep the speed sign facing south before turning it through 180° to face north, monitoring traffic travelling from Houghton towards the Near Boot.

Chris Savory

01/05/2023

<b>Schedule of Payments to be Authorised 10 May 2023</b>			
<b>Payee</b>	<b>Details</b>	<b>Method</b>	<b>Gross Amount</b>
Sarah Kyle	May Salary	BACS	£1,474.95
HMRC	May PAYE	BACS	£227.95
NEST	May Pension	DD	£105.30
Houghton Village Hall	Grant (2022/23)	BACS	£2,597.94
CALC	Annual Subs	BACS	£519.25
SLCC	Annual Subs	BACS	£222.00
BHIB Insurance	Insurance	BACS	£927.00
Play Inspection Company	Inspection	BACS	£210.00
Cluaran Landscapes	Grounds Maintenance	BACS	£246.00
Houghton In Bloom	Coronation Grant	BACS	£116.52
			<b>£6,646.91</b>
<b>Bank Reconciliation</b>			
Cash Book	Balance at 01.04.2022		£48,554.48
	Receipts to 30.04.2023		£46,508.05
			<b>£95,062.53</b>
	Expenditure to 30.04.2023		£2,627.33
	Cash book balance 30.04.2023		<b>£92,435.20</b>
Represented by:	Cash Account (CBS)		£1,005.15
	Current A/C (Unity)		£2,282.00
	Savings A/C (Unity)		£89,148.05
			<b>£92,435.20</b>